



Community Development Department

203 S. Pacific Avenue, PO Box 819 Kelso, WA 98626



Kelso Planning Commission

Meeting Minutes

Tuesday, June 11, 2024

6:00 pm

Commissioners Present: Barbara Stephenson, Ann Hight, Richard McCaine, Daniel Graves (via Zoom)

Commissioners Absent: Tim Watson

Staff Present: Mike Murray, Building & Planning Services Manager
Amber Jacobs, Planning Assistant

Community Present: None

1 **Call to Order: 6:00 PM**

2 Chair Ann Hight called the meeting to order and roll call was taken.

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4 **Approve Minutes:**

5 Upon motion by Commissioner McCaine, seconded by Commissioner Stephenson. 'Approve the minutes of the
6 February 13, 2024, Regular Meeting'. Motion passed, all voting yes.

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8 **Citizen Business:**

9 None

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11 **Commission Business:**

12 Mike Murray, Building & Planning Services Manager review the proposed changes in the Kelso Municipal Code,
13 Title 17 Unified Development Code to adopt the current Building Codes as adopted by the state, to
14 remove references to codes that are adopted by reference in other codes or have been incorporated into
15 other codes, to remove codes which are outdated and no longer in use, to remove outdated sections and
16 to update code references where needed.

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18 **Public Hearing:**

19 Commissioner Hight opened the Public Hearing.

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21 She then asked for a motion from the commission on the municipal code changes. Commissioner McCaine moved
22 that the Planning Commission recommend to City Council to adopt the proposed changes to the Kelso Municipal
23 Code, Title 17 Unified Development Code to adopt the current Building Codes as adopted by the state, to
24 remove references to codes that are adopted by reference in other codes or have been incorporated into
25 other codes, to remove codes which are outdated and no longer in use, to remove outdated sections and
26 to update code references. Commissioner Stephenson seconded the motion. Motion passed, all voting
27 yes.

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29 Commissioner Hight then closed the public hearing.

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31 **Adjournment:**

32 There being no further business, Commissioner Hight adjourned the meeting at 6:11 PM.

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Ann Hight

Ann Hight, Planning Commission Chair

Amber Jacobs

Respectfully submitted: Amber Jacobs, Planning Assistant