

Kelso Parks & Recreation Department

1606 Tam O'Shanter Way

P.O. Box 819

Kelso, WA 98626 Ph: 360-577-7119 Fax: 360-425-8503



**AGENDA
PARK BOARD MEETING
November 17, 2011
7:00 PM-Kelso City Hall**

1. Call To Order – Jerry Phillips
2. Approve Meeting Minutes:
 - March 17, 2011 Meeting Minutes
3. Parks Updates – Tim Mackin
4. New US Cellular Tower Update – Tim Mackin
5. Roses from Tourism Center to New Tam O'Shanter Sign – Tim Mackin
6. Little League Batting Cage/ Softball Batting Cage – Tim Mackin
7. Park Board Comments
8. Comments From Audience
9. Adjourn Meeting

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Park Board Meeting
November 17, 2011 @ 7:00pm
City Hall Council Chambers

Attendees:

	<u>Name</u>	<u>Contact Information</u>
1.	BOB SMITH	Ph: 636-5585
2.	JERRY PHILLIPS	Ph: 423-0045
3.	PJ ENBIERK	Ph: 360 261 0227
4.	Gary Schimmel	Ph: 414 0299
5.	DAN JONES	Ph: 360 442 8138 danj071@yahoo.com
6.	TIM MACKIN	Ph:
7.	SCOTT DEROSIER	Ph: 957.1754
8.	Mina Campbell	Ph:
9.		Ph:

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Park Board Meeting

March 17, 2011

Call to Order:

Scott DeRosier called the meeting to order at 7:08 p.m. at City of Kelso City Hall Council Chambers, 203 S. Pacific Ave.

Those present were as follows:

Park Board Members

Scott DeRosier

Jerry Phillips

Bob Smith

Dan Jones

Staff

Tim Mackin, Parks Lead

Stephanie Helem, Recording Secretary

Excused Absence: Pamela Jo (PJ) Enbusk

Also in attendance:

James Webb, City of Kelso Council Member

Approval of Minutes:

MOTION: Jerry Phillips made the motion, seconded by Dan Jones to approve the minutes of January 20, 2011. Motion carried, all in favor.

Business:

1. Tam O'Shanter Park Update:

- a. All restrooms are open and several locks changed. (6) new recycle bins have been provided for Rister Stadium.
- b. Tim Mackin will be the only park employee until April. After April, one part-time employee will be hired for approximately 4 months for mowing only.
- c. Purchase of a new mower as discussed at the January 20, 2011 Park Board meeting was approved at the February 1, 2011 Council meeting.
- d. Little League batting cage will be enclosed and storage unit added. Area by concession stand will be repaved.
- e. Recent snow storm caused minor damage to little league nets.
- f. (2) vehicles caused damage to playground, covered area, dike, and soccer field. Both drivers were apprehended by police.
- g. Brief discussion on Tam O'Shanter Covered area reservation process. Has there been public reaction to rate changes and deposit exclusion?

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- h. Catlin Hall Senior Center – Questions regarding renting the space should be directed to Kathleen Johnson. The Senior Center is currently in the process of a new kitchen remodel. Furniture was recently donated. CAPS is cooking hot lunch for seniors. Monies generated by the Senior Center will go back into the Senior Center.

2. Verizon Tower:

Verizon wireless tower contract has been signed. Contractor contacted Tim Mackin and discussed construction start date of July or August. Work hours would be 7:00am to 3:00pm. Possibility of negotiation of asphalt, fence and gate placement. Tower is not as large as AT & T tower.

3. Park General Fund:

- a. Currently money received by both AT & T and Verizon towers is being placed in the General Fund. Can these tower funds be earmarked to match funds for in-kind services for the park?
- b. Brief discussion on Commissioner James Misner's Lodging Tax Advisory Committee Funding Option presentation at the March 15, 2011 Kelso Council meeting.
 - i. Suggestion to study/document tournament contributions. Approximately five years ago hotels/motels did help calculate heads in beds.
 1. Get local businesses involved. Ex. Splitz offer package.
Communicate/document business discussions. Approximately 100-120 games played at Tam O'Shanter this year.
 - ii. Lodging Tax funds was a large contributor in building Rister Stadium.
 - iii. Funds could be used to keep up facilities. Quality facility, quality tournaments, people keep coming back.
 - iv. Where in the RCW does it say Lodge Tax funds can only be dedicated to advertising? Per City Manager cannot use funds for any structure/infrastructure.

4. Presentation:

Mr. Lou Mendez gave a presentation on a proposed new 80' x 100' batting cage facility with possible placement behind Field 2 at Tam O'Shanter Park. The facility would be for Kelso Girls Softball 12 years and younger. This is in the very beginning planning stages. Dependent on total cost of project, full or partial funding may be provided by Mr. Dave Heerensberger. Mr. Mendez provided park board members with a "rough" site plan of the batting cage facility and the following items were discussed:

- a. What are the Diking District requirements?
- b. Will the proposed facility be complimentary to existing structures?
- c. Building may have to rotate. Possibility of (1) pole and/or (2) trees being removed if proposed facility placement remains the same. Replant trees?

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- d. No roof overhang.
- e. Incorporate landscaping?
- f. Entry and parking. Gravel?
- g. Suggestion to call Craig Collins with Collins Architectural Group for assistance with to scale plan.

MOTION:

Bob Smith made the motion, seconded by Dan Jones, "approve the preliminary project for Kelso Girl's Softball Batting Cage". Motion carried, all in favor.

Meeting adjourned at 8:20 pm.

Approved:

A handwritten signature in cursive script, appearing to read "Scott DeRosier", written over a horizontal line.

Scott DeRosier

A handwritten signature in cursive script, appearing to read "Tim Mackin", written over a horizontal line.

Tim Mackin, Parks Lead