

Engineering Phone 360-423-6590  
Fax 360-423-6591  
Operations Phone 360-423-5730  
Fax 360-423-8196

## CITY OF KELSO

Public Works Department  
203 S. Pacific Ave., Suite 205  
PO Box 819  
Kelso, WA 98626

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# Stormwater Advisory Committee Meeting

## July 30, 2008

### Call to Order:

Steffanie Taylor called the meeting to order at 4:05 p.m., at City of Kelso Council Chambers, 203 S. Pacific Ave.

Those present were as follows:

### **Advisory Committee Members:**

James Amaral  
Dan Howell  
Gloria Nichols  
Tim Wines  
Steffanie Taylor  
Gary Fredricks

### **Staff:**

Van McKay, City of Kelso  
Stephanie Helem, City of Kelso  
Greg Winters, Department of Ecology

Excused Absence: Brad Bender

### **Approval of Minutes:**

Motion to approve the minutes of June 25, 2008 Meeting. Approved

### **Terms of Office for all KSAC Members:**

Terms of office for all members started on June 1, 2008. A 1-½ year term expires December 31, 2009 and a 2-½ year term expires December 31, 2010. Steffanie Taylor, Chair and Tim Wines, Vice-Chair will serve a 1-½ year term in these positions. At the end of their terms, members will vote for a new Chair and Vice-Chair. All following Chair and Vice-Chair terms will be for 1 year. There are no limitations on the number of times a person can be a Chair; however you must serve as a Vice-Chair first. Van McKay distributed to members a Terms of Office Timeline.

### **Other Business:**

Van McKay is the City Stormwater Manager and is responsible for filling positions due to resignation or end of term. The Stormwater Manager would recommend for appointment new members to the City Manager.

**Bylaws and Adoption:**

Clarification on Member's availability. All members shall reside either within the City of Kelso limits or within a 40 mile radius of the City.

Discussion of having an Engineer as a member in the future to better understand the code change functions and how they would relate to the Illicit Discharge Ordinance.

Motion to Adopt Kelso Stormwater Advisory Bylaws - Approved

**Modifying Illicit Discharge Ordinance:**

An ordinance template was first produced by the Center for Watershed Protection. Input on this ordinance template was provided by the Skillings Connolly and the Department of Ecology with implementation assistance by Van McKay.


Several modifications including clarifications, additions, formatting, spelling and grammar were discussed on the current 7/28/08 draft of the Ordinance. Van McKay made notations of these modifications and will update the Ordinance and a draft will be emailed to Committee Members for their review before the August meeting. At this time the recommended scheduled date to present this ordinance to the City Council is August 2009 which will allow time for continual review for any language changes/modifications.


**Presentation:**

Due to time constraints Van McKay made an abbreviated presentation on the draft results of the stormwater telephone survey. A handout was distributed to the Committee Members of the draft. Two telephone surveys, to residences and businesses, were given by a consultant hired by the City on how knowledgeable the public is on stormwater discharge issues. The goal of these results is to have a clearer picture on how to better educate the public. This will assist to launch an educational campaign to help the public be aware of stormwater issues and will be followed up with another survey conducted in 2010 to measure the progress.

Meeting adjourned at 6:07pm

Approved:

  
Stephanie Helem, Recording Secretary

  
Steffanie Taylor, Chairperson



# MEETING AGENDA

## KELSO STORMWATER ADVISORY COMMITTEE

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DATE: Wednesday, July 30, 2008

TIME: 4:00 p.m.

LOCATION: City County Chambers

### Old Business

- 1) June meeting minutes approval
- 2) By-laws adoption
- 3) IDDE ordinance review comments

### New Business

- 1) Presentation on Telephone Survey Report – Van McKay